



ACCOUNTANT I POSITION # 17115

The New Hampshire Lottery Commission has an immediate opening for a full-time Accountant I. This position Performs retailer reconciliations, adjustments and audits within the Instant Department Unit. Monitors, approves, and processes vendor invoices for payment. Assists the Accounting Department with the preparation of financial entries for the General Ledger. Provides customer support services for 1,250 or more retailers, field staff, administrators and accounting staff. Compiles, organizes, and tabulates data in preparation of statistical, sales and accounting reports.

Minimum qualifications for this position is a Bachelor's degree with major study in accounting or business administration. Each additional year of approved formal education may be substituted for one year of required work experience. One year's experience in accounting or auditing work. Education and experience may be interchanged as appropriate.

The hourly salary range for this position is \$19.96 - \$26.41. The successfully hired candidate must satisfactorily pass criminal background and driver's record checks. For further information on the responsibilities for this position, contact Margaret Anderson at: Margaret.C.Anderson@Lottery.nh.gov or Human Resources at: HumanResources@Lottery.nh.gov

You can apply on-line by clicking on the following link: <https://www.nh.gov/glance/working.htm>. **This position closes January 9, 2025 EOE**